



## **MEMORANDUM OF UNDERSTANDING**

### **BETWEEN**

WSB University  
ul. Ciepłaka 1C, 41-300 Dąbrowa Górnicza, Poland

### **AND**

University "Haxhi Zeka"  
Rr. UÇK. 30000 Pejë, Kosovë

WSB University (Dąbrowa Górnicza, Poland) and University "Haxhi Zeka" agree to cooperate within the following areas:

- student exchange;
- staff exchange;
- exchange of scientific and didactic materials;
- joint research and educational projects;
- cooperation within the framework of European Union and other institutions programmes;
- summer programmes;
- double diploma programmes.

Both University and Partner University (called further «Parties») are committed to fostering joint projects in the field of education and research and are open to any form of the potential cooperation.

## I. TEACHING PERSONNEL EXCHANGE

### §1

- A. In general terms, the Parties will endeavour to cooperate in education in areas of mutual interests to encourage direct contact and cooperation between faculty members and departments under provisions of this agreement.
- B. In specific terms, both Parties agree to consult on the possibilities of exchange of teaching personnel. Exchanges may be of any branch of learning and the time of each exchange.
- C. The exchange faculty and staff are expected to study and work according to the plans for professional involvement and teaching as endorsed by the host.
- D. Specific conditions connected with the formal and financial matters of the didactic staff exchange will be determined in a separate agreement.

## II. STUDENT EXCHANGE

- A. In general, both Parties agree to consult on the possibilities for the student exchanges. Specific times will be determined in a separate agreement.
- B. In the event of an exchange of students, each individual will submit application materials required by the respective institution to the host Party. These should include a recommendation, CV, a certificate of the English language proficiency and an official transcript of all academic work or any other certificates of completing given courses.
- C. Students will get certificates after completing the courses in the host Party.
- D. ECTS European Credit Transfer System will assist students exchanges.
- E. The exchange students of both Parties will practice at the foreign companies, so the host Party commits itself to provide places of work and accommodation.
- F. Both Parties will provide information on the exchange possibilities for the students at least six months in advance of the beginning of the host institution's academic year.

## III. BOOKS AND INFORMATION EXCHANGE

- A. Both Parties will exchange of information, appropriate books and reference materials including teaching programmes, guidance materials, school materials.

- B. Themes of any joint activities and the conditions for utilising results achieved and arrangements for specific visits, exchanges, and other forms of cooperation will be developed mutually for each specific case.

IV. OTHER ISSUES

- A. Parties agree to invite their staff and students to conferences, lectures and international meetings.
- B. Both parties understand that all financial agreements will be negotiated and will depend on the availability of funds at each Parties.
- C. Exchange personnel must abide by the laws of the host country and the rules and regulations of the host Party.
- D. Any articles in this agreement may be amended or revised by the two Parties after consultation and mutual agreement. Any issues not mentioned in this document may be resolved through mutual agreement.
- E. This agreement becomes effective when signed by the representatives of the two Parties.
- F. Every Party has the right to terminate the agreement at least 90 days before the end of the academic year.
- G. This agreement is prepared in two copies, one copy for each Party.

ON BEHALF OF

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WSB University

University "Haxhi Zeka"

Pawel Urgacz

Prof. Dr. Edmond Beqiri

Vice Dean for Internationalization

Vice Rector for Internationalization

Date 23.11.2023

Date .....



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