



UNIVERSITETI - UNIVERSITY - UNIVERZITET
"HAXHI ZEKA"

REPUBLIKA E KOSOVËS REPUBLIKA E KOSOVË MINISTRI E ARSIMIT, SHKENCËS DHE TEKNOLOGJISË		UNIVERSITETI "HAXHI ZEKA" PEJE
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**REGULATION FOR THE STUDENT ADVOCATE AT THE UNIVERSITY
"HAXHI ZEKA" IN PEJA**

February 2023, Pejë

In accordance with article 22 and 23 of the Statute no. 04-V-662 of the "Haxhi Zeka" University in Peja, the Governing Council of the "Haxhi Zeka" University, in the meeting held on 03.02. 2023, approves the following:

REGULATION FOR THE STUDENT ADVOCATE AT THE UNIVERSITY "HAXHI ZEKA" IN PEJA

Article 1 Purpose

The purpose of the Office of the UHZ Student Advocate is to provide a reliable source of informal, impartial, independent assistance to UHZ students to the extent permitted by law. The student advocate assists students by listening concerns, clarifying issues, explaining policies, articulating options, serving as a neutral party in dispute resolution, and providing directions to other resources.

Article 2 Scope

1. This Regulation defines the functionalization of the Student Advocate, the form of organization and the procedures that must be followed by students for the initiation and review of cases that fall under the competence of the Student Advocate office.
2. This regulation is applied by all the personnel and students of UHZ.

Article 3 The ethical principles that guide the Student Advocate

1. **Independence** - The Office of the Student Advocate is independent to the highest degree possible within the University.
2. **Neutrality and Impartiality** - The student advocate, designated as neutral, remains impartial and does not become involved in any situation that may create a conflict of interest.
3. **Confidentiality** - The Student Advocate holds all communications with those seeking assistance in the matter raised in high confidence and does not disclose confidential communications unless permission is granted to do so. The only exceptions to this confidentiality privilege are when there appears to be an imminent risk of serious harm, or if the student advocate is otherwise required by special act to disclose, report, or testify.
4. **Non-Formality** - The Student Advocate, as an informal source, resists testifying in any formal proceeding, asserting the reliable nature of communications with the Office of the Student Advocate.

2. The student advocate is elected by a simple majority of the members of the Governing Council for a 4-year mandate, with the possibility of re-election for another mandate.

Article 8

Location of the Student Advocate Office

1. The Office of the University's Student Advocate is located at the "Haxhi Zeka" University headquarters in Peja.
2. The student advocate has at his/her disposal the office and the necessary equipment to carry out his/her activities.

Article 9

Entry into force

This regulation enters into force on the day of approval by the Governing Council of "Haxhi Zeka" University in Peja.

Chairperson of the Governing Council of UHZ

Prof.Ass.Dr. Majlinda Belegu

