



**UNIVERSITETI - UNIVERSITY - UNIVERZITET
"HAXHI ZEKA"**

Steering Council

Ref. 2992

Datë: 09.11.2018

**REGULATION
For Scholarship allocation of the University "Haxhi Zeka" -Pejë**

Peja, 2018

Based on Article 17, paragraph 3. and 23 of the Statute to the University "Haxhi Zeka" in Peja, the Steering Council of the University at its meeting held on 31.10. 2018 approved:

REGULATION

For Scholarship allocation of the University "Haxhi Zeka" -Pejë

Article

General Provisions

This regulation defines the criteria, conditions and procedures for university scholarship awards for undergraduate students (Bachelor) and postgraduate (Master) of the public University "Haxhi Zeka" in Peja.

Article 2

Financial resources

1. Funds for the allocation of university scholarships provided by:
 - 1.1. Participation for studies (tuition fees and other administrative fees), in cooperation with MEST and the Ministry of Finance;
 - 1.2. Payments for commercial services and other services done by the University;
 - 1.3. Donations, gifts and grants;
 - 1.4. Contracts with local authorities, international, public and private for teaching, scientific research, artistic work and consultations;
 - 1.5. Other income in accordance with the applicable law.

Article 3

Criteria for Scholarship Allocation

1. The acquisition of university scholarship students of bachelor and master must fulfill the following conditions:
 - 1.1. They are to regular student to the University "Haxhi Zeka";
 - 1.2. You have passed all the exams of the relevant year of studies in September term;
 - 1.3. Have a GPA at Bachelor level of at least 9:00 (nine) and the master level Master 9:0 (nine point fifty).
 - 1.4. Except from subparagraph 3 of this Article, students of the Faculty of Arts Need not to have a GPA less than 9.50 (Nine point fifty) in Bachelor level;
 - 1.5. Have not repeated the year of study.
2. For the foreign students who are not regular student under item 1.1. of this article, the Governing Council may decide by a particular decision for certain scholarships after completion of student mobility procedures.

Article 4

Height of scholarship

Height of university scholarship will be determined by the Steering Council of the University for the academic year with a particular decision, depending on the budget and the number of students who meet the requirements.

Article 5

Award "Distinguished Student"

1. University "Haxhi Zeka" awards the "Distinguished Student," which belongs to students on the last year of studies (bachelor and master) with a GPA 10:00 (ten point zero);
2. In their absence the award "distinguished student" can be divided to the students in their last year to study with GPA no less than 9.5 (nine point five) for at most 3 students per faculty (academic unit).
3. For this award students can compete with their relevant Faculties proposal in consultation with the Rector.
4. The amount of the award "distinguished student", is determined by the decision of the Board of Directors.
5. Evidence of "Distinguished Student" is submitted after the deadline of September term, of the following year.

Article 6

Commission for Scholarship Allocation

Review of candidates applications for students to earn university's scholarship is done by the responsible Commission appointed by the University Management, which consists of 5 members, of which three (3) are members of the Rectorial and two (2) members of the Steering Council.

Article 7

Announcement of the results

1. The Commission for scholarships after reviewing candidates applications takes a decision for candidates who are beneficiaries of the scholarship and those who have been rejected from this right.
2. The decision results, are published at the official website of the University.
3. Students, beneficiaries of the scholarship are notified in writing for the height of the amount of the scholarship and other needed information.

Article 8
The right to appeal

Unsatisfied candidates by the decision announced after the publication of the results have the right to submit a complaint to the Board of Directors within 8 days from the date of decision publication.

Article 9

Entry into force

This Regulation shall enter into force on the date of approval by the Steering Council of the University "Haxhi Zeka" on 10.31.2018.

Chairman of the Steering Council
Nur Çeku

Explanation: This regulation is translated in English but signed and protocolled in Albanian.

