

PUBLIC UNIVERSITY “ HAXHI ZEKA” PEJA

TEMPORARY STATUTE

2011

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TEMPORARY STATUTE OF THE PUBLIC UNIVERSITY “HAXHI ZEKA” PEJA

Part I: Legal Basis

Article 1

- 1) The decision of the Ministry of Education, Science and Technology on the establishment of the Public University “Haxhi Zeka” Peje
- 2) The Public University “Haxhi Zeka” Peje, is established as educational and science research institution, which will provide diplomes up to PhD level.

Part II: Overall Dispositions

Article 2

Public University “Haxhi Zeka” Peje(from herein referred to as “The University”) is established as a public institution of higher education in the Republic of Kosovo, which is engaged in education and research and has the following objectives:

- 1) to be a leading center for the advancement of knowledge, thought and education in Kosovo;
- 2) play a leading role in the educational, scientific, cultural, social and economic development of Kosovo;
- 3) assist in the process of establishing civic democracy;
- 4) aims to create and support high standards in learning and research;
- 5) to create more effective use of resources at its disposal;
- 6) to fully participate in the regional and international community of higher education.

Article 3

- 1) The University will be open to anyone, in the basis of equity and merit, regardless of ethnicity;
- 2) The main fields of responsibilities of the University of Peja are learning, research, consulting and community service.

Article 4

The staff and the students of the University enjoy freedom of association and expression within the structures provided by this statute.

Article 5

- 1) The headquarters of the University of Peja is in UCK street (ex army barrack) n.n 30000 Peja, Republic of Kosovo.
- 2) The University has its own round and square stamps, which will created according to the decision of the Temporary Governing Council;
- 3) The University has its own logo and flag, which will be created according to the decision of the Temporary Governing Council.

Article 6

The date of establishment of the University is 14 November 2011.

Article 7

The university is a legal person with all its rights and obligations.

Article 8

- 1) The University in establishment will build its work and activities within the legislation that regulates the sphere of higher education, academic engagement in learning and research.
- 2) The university will have the power of entity associated with the provisions of this statute.

Article 9

- 1)The main bodies of the University will be:
 - i. Temporary Governing Council – The Council;
 - ii. Temporary Senate and
 - iii. Founding Rector.

Part III: Governance

Temporary Governing Council – Council

Article 10

1. The Minister of the Ministry of Education, Science and Technology with a particular decision names the members of the Temporary Governing Council (from here on the Council)
2. The Council is the main governing body of the University.
3. The Council will advise at all times the Ministry of Education, Science and Technology, also appoint, supervise and assist the founding Rector of the University.
4. The Council will have no less than seven members and no more than nine.
 - 4.1 The Rector of the University is a member of the Board with non-voting rights.
 - 4.2 The Director of the Department of Higher Education takes part on the meetings of the Council with non-voting rights.
5. The members of the Council will name the President, Vice-President and the Secretary, which are qualified for these positions.

Article 11

The Temporary Governing Council will have the following responsibilities:

- 1) plans the educational aspect and the mission of the University, with the Senates preposition or after consulting the Senate, and if necessary also international experts, and provides for the continuation of its activities;
- 2) effective and fruitful use of its resources, university spaces and safety assessment on behalf of the people;
- 3) makes plans for providing adequate resources, both public and private, giving special consideration to subsidiary facilities on academic work in the University.
- 4) considers, if deemed appropriate, the approval for filing before civil authorities of the annual evaluation of revenues and expenses prepared by the Rector; and
- 5) assigns, evaluates, promotes, enhances, suspends, rejects and decides the payment and the conditions of service of staff members, and these will be duties of the Council;
- 6) maintain accurate records of revenues and expenses of the University;
- 7) formulates schemes for delegation of authorities over resources and other administrative issues to faculties and other unites of the University;
- 8) arranges audit, provided as hereinafter;
- 9) issues decisions that have to do with:
 - 9.1 direction of staff;
 - 9.2 procedures of ensuring the possibility that staff members aim to improve their employees or to appeal for them;
 - 9.3 suspension or dismissal of staff member;
 - 9.4 appeal against suspension or dismissal;
- 10) issues decisions about governing, directing and managing the University which may be required with this Statute, or which are seen as desirable and consistent;
- 11) to support and assure that all University parties are supported, have equal rights On employment and equal enrollment in study and research, and
- 12) to decide the form and the content of the flag, stamps, symbols and diploma.

Article 12

Selection and appointment of the Founding Rector

- 1) The Council decides to publish a public vacancy announcement for the selection of the Founding Rector;
- 2) The Council decides the general and special conditions that the candidate for the Founding Rector has to fulfill;
- 3) The Council has the responsibility to decide the technical procedures and the agenda on the selection of the possible candidates for the Founding Rector;
- 4) The candidates are obliged to submit an interpellation before the Council on their aims, visions and plans for the development of the University;
- 5) After the selection procedure and interviewing of candidates for the Founding Rector, the Council has to propose to the Minister of the Ministry of Education, Science and Technology, three potential candidates for this position;
- 6) The Minister of the Ministry of Education, Science and Technology will name the Founding Rector.

Founding Rector

- 1) The Rector is the General Director(the main managing authority) of the University.
- 2) The beginning and the end of the mandate of the Founding Rector will be decided based on the decision of the Minister of the MEST.
- 3) The Founding Rector answers to the Minister of MEST and the Council for academic leadership, and effective management, and also including financial management of the University.
- 4) The Council has to decide if it wants to approve the proposed faculty structure, two weeks after the preposition of the Founding Rector.

Article 13

Responsibilities of the Rector:

- 1) to act in the name and represent the University;
- 2) organize, lead and manage the University;
- 3) lead the staff;
- 4) to decide about the staff of the University within the framework set by the Council;
- 5) appoint, assign, grade, promote, suspend, dismiss and determine the level of wages and working conditions of the staff within the framework set by the Council;
- 6) head the Senate;
- 7) present before the Council proposals on the educational character and the mission of the University, taking into account the recommendations and opinions of the Senate;
- 8) execute the decisions of the Council;
- 9) to manage the budget within the amount approved by the Council;
- 10) to prepare the annual budget report for revenues and expenditures for evaluation from the Council;
- 11) sign contracts with third parties on behalf on the University
- 12) sing the diplomas and other official certificates of the University

- 13) propose candidates for the position of pro-rectors, which will be assigned by the Minister of MEST>
- 14) propose the candidate for the position of the General Secretary;
- 15) announce all the academic titles;
- 16) carry out other tasks on behalf of the University, as assigned by this Statute or other regulations in force.

Article 14

The Rector has the right to form temporary advising commissions of the Rector.

Article 15

The authority of the Rector will be symbolized through the rector necklace.

Article 16

- 1) The mandate of the rector may end prematurely in the case of:
 - a) resigning,
 - b) dismissal from the position
 - c) Medical conditions
 - d) Conviction for a criminal offense
 - e) Death
- 2) The Rector can be dismissed from the Minister of MEST at any time;
- 3) The procedures for the dismissal of the Rector can be initiated with the absolute majority of votes by the Council or Senate;
- 4) In the case of the dismissal of the Rector, the mandate of the pro-rectors also ends.

Article 17

The appointment of Pro-Rectors and acting Deans of the Faculties

- 1) the Rector can propose to the Minister of MEST two pro-rectors, whom he may delegate any of its won functions or powers;
- 2) the appointment of pro-rectors has to be approved by the Minister of MEST;
- 3) the mandates of the Rector and Pro-Rectors are harmonized;
- 4) the founding Rector will name an acting Dean to lead any faculty that has been recognized by the Temporary Governing Council, with a limited mandate of three years;
- 5) after the newly development plan has been approved by the Council and accepted by the MEST, the Founding Rector announces vacancies for the position of Dean in all the existing faculties;
- 6) The vacancy announcement will be made public;
- 7) Denominator panel for the post of Dean of the Faculty will consist of the Rector, Pro-Rectors, and a member of the Temporary Governing Council.

Temporary Senate

Article 18

The Temporary Senate (from hereon The Senate) is the highest academic body of the University. The Senate will consist of the following persons:

- 1) Founding Rector;
- 2) Pro-Rectors;
- 3) Acting Deans of the Faculties;
- 4) Other Acting directors approved by the Council
- 5) A selected member from the academic staff from each faculty, so that the number of persons in total should be equal to (3) and (4)
- 6) Three members chosen by the students
- 7) A member selected not from the academic staff

Article 19

The Rector will head the Senate. In the absence of the Rector one of the Pro-Rectors will head the Senate.

Article 20

Depending of general responsibilities of the Council, the Rector and pro-Rectors, the Senate will be responsible for;

- 1) Overall strategic issues that are linked to research, study, lessons and courses on the University, including;
 - a) criteria for student enrollment;
 - b) appointment of teachers (academic staff);
 - c) policies and procedures for evaluating and holding of examinations, for determination of academic work of students;
 - d) content of curriculums;
 - e) ensuring life long learning;
 - f) academic standards, validity and review of courses;
 - g) ensure quality and evaluation;
 - h) the procedure of granting qualifications and honorable academic titles
 - i) the procedure of expelling students for academic and other reasons;
- 2) develop strategies for academic activities of the University and to ensure the means for supporting those activities, also advise the rector and the governing council;
- 3) development of intellectual property protection policy of the University and the commercial use of it;
- 4) providing advice for other issues that the Governing Council or the Rector might want from the Senate.

Article 21

Duties of the Senate are:

- 1) to approve the Statute of the University, after being advised by the Governing Council;
- 2) to elect deans according to the council proposals of the relevant academic units;
- 3) issue decisions on recognition and termination of academic units and propose other changes to their status on approval by the Council;
- 4) approve the study programs of academic units;

- 5) design strategies for academic development of the University;
- 6) issue overall decisions on the educational, research and artistic fields of work;
- 7) appoint procedures and criteria on the evaluation of teachers, scientific and artistic work;
- 8) to propose criteria for the enrollment of students, in accordance with this Statute;
- 9) set criteria for the expelling of students;
- 10) define academic standards for lectures and ensure the quality of learning, in accordance with this Statute;
- 11) set criteria for exams;
- 12) specify the content of all academic data and documentation according to this Statute;
- 13) specify the procedures for evaluation of academic staff according to this Statute;
- 14) choose the members of commissions and councils that the Senate forms;
- 15) make final decisions taking into account the given rejections from the Council of academic units;
- 16) decide to give the title Doctor Honoris Causa;
- 17) decide to give the title Profesor emeritus according to the proposal of the academic units;
- 18) decide to give the title Honorable Member of the University;
- 19) review issues, with the request of the Council or Rector;
- 20) review issues, with the request of the Students Parliament;
- 21) review other issues, that are determined from this Statute or with the request of the Council, Rector or Faculty Councils.

Article 22

- 1) The Senate can form councils or temporary commissions to advise on specific aspects of its work;
- 2) The Senate has a permanent commission, named The Study Commission, according to provisions of this Statute.

Part V: General Secretary of the University

Article 23

- 1) the Secretary is the highest executive and administrative official of the University, with special rights and responsibilities defined by his contract, which is signed by the Rector;
- 2) the secretary responds to the Rector for efficient, economic and effective administration on all levels of the University. In this position the general secretary responds for all matters that are not on the competences of other bodies;
- 3) The Secretary of the University is the leader of the University administration. He is the leader of the Central Administration of the University.

Article 24

- 1) The Secretary of the University is chosen by the Governing Council according to the proposal of the Rector, based on the public announcement.
- 2) The Secretary of the University is named for a period of five years, with the opportunity to be renamed for an unlimited period.

Article 25

The candidates that apply for the position of the secretary of the University have to fulfill these conditions:

- 1) To have a university diploma(master or equivalent with a minimum rate of basic studies);
- 2) Preferred professional fields from law, economy or social sciences;
- 3) To have the right qualification and experience;
- 4) To have proven organizational and managerial skills;
- 5) To have enough knowledge of educational, art and research processes;
- 6) Have at least five years of similar work experience.

Article 26

General Secretary of the University has these duties and responsibilities:

- 1) is the highest administrative official;
- 2) is the leader of the Central Administration;
- 3) is the chief of administrative offices and secretaries of the faculties;
- 4) is the responsible official for efficient, economic and effective leadership of the University
- 5) is responsible for the development and maintenance of information systems of management and preparation and organization of data for management;
- 6) is the responsible official for the technical preparation of the budget process;
- 7) is responsible for other issues that are required from the Governing Council and Rector, that are not appointed by this Statute;

Part VI: Faculties

Article 27

The faculty will be a unit of the University charged with teaching in a specific field or related field, that has the following responsibilities;

- 1) to make propositions to the Senate about academic issues that have to do with the subjects that are lectured in the faculty;
- 2) exams and evaluation of students;
- 3) issues with academic progress of students;
- 4) issue of personnel as provided by this Statute;
- 5) the right and effective uses of allocated assets by the Council.

Article 28

The Faculties of the Public University "Haxhi Zeka" Peja are;

1. Business Faculty
2. Faculty of Law
3. Faculty of Management of tourism, hospitality and environment;
4. Faculty of Arts and
5. Faculty of Agribusiness

Article 29

The above mentioned faculties in accordance to accreditation standards have to draft documents in order to apply for institutional and program accreditation at the Agency for Accreditation of Republic of Kosova.

Article 30

The proposed faculties will be responsible for the named study programs and fields of research. These can be of disciplinary or interdisciplinary nature.

Article 31

The future number of Faculties, departments and positions of staff for each faculty will be decided by the Council with the preposition of the Senate or after consulting the Senate.

Acting Deans

Article 32

Each faculty will be lead by an acting dean, which will undergo acceptance from the Council, and will be helped by one or more pro deans.

Article 33

- 1) The acting dean will be chosen by the Council after recommendations of the Rector from the existing professors of the University on a period of not more than three years until this Statute is in power.

- 2) The acting pro deans will be chosen by the Council after recommendations of the Rector from the existing professors of the University on a period of not more than three years until this Statute is in power
- 3) The candidates for the positions of dean, pro dean has to be a person with relevant academic qualification, leadership skills and experience.

Article 34

The authority of the dean is symbolized through the dean necklace.

Article 35

The dean is responsible before the Rector. The duties of the dean are:

- 1) to offer academic leadership in learning and research of the faculty;
- 2) to ensure a fruitful, economic and effective use of resources set on the faculties by the Council;
- 3) to represent the Council of the Faculty in Senate;
- 4) to advise the Rector and the Council on naming the members of the academic staff that is sent from the faculty;
- 5) take care of other duties of the dean that are appointed by this Statute;

Article 36

The Dean can act on the name of the University or other legal issues in the name of the Faculty only after being approved by the Council with a regulation or else.

Article 37

Duties of the pro-deans will be set by the dean

Article 38

Each faculty will have its council, members of which are:

- 1) Dean;
- 2) Pro-deans;
- 3) Faculty professors;
- 4) A number from other academic staff appointed by the faculty staff, which is envisaged by the Senate;
- 5) A representative of the students.

Article 39

The council of the Faculty will advise and propose to the dean all the issues that are linked to the faculty and will be responsible for monitoring the progress of the students of the Faculty and also to give recommendations to the Senate, through the Dean, for changes in curriculum, methods of teaching and other academic issues. The Council should lead its work under the principal of the majority of votes.

Article 40

Member students of the Council of Faculty will be dismissed from the discussions about students or staff members, if these are considered to be confidential and in the cases of when it comes to choose teachers on academic titles.

Part VII: Other Units

Article 41

The number and function of other units of the University will be decided by the Council after consulting the Senate. Created units can also be dissolved or merged.

Article 42

Existing units on the date of the approval of this Statute will continue to exist until otherwise decided from the Council.

Article 43

Every unit will be a integrated part of the University and no unit will have a form of legal independent personality.

Article 44

The number of departments and staff positions will be decided by the Council. When a unit has the function of learning and research or acts based on these functions the Council will decide after consulting the Senate.

Article 45

All other units, such as Center for International Cooperation, Center for Quality, Center for social and economic research and the Institute for Agribusiness with the University will be lead by the Director.

Article 46

The Director will be named by the Council, with the same regulations as naming the General Secretary of the University.

Article 47

The Director will respond to the rector. Duties of the Director are:

- 1) to manage the unit, fruitful, economic and effective use of resources set by the Council;
- 2) if allowed by the Council, to represent the unit in Senate;
- 3) to advise the Rector and the Council on naming the members of staff in a unit;
- 4) to take care of other duties of the Director set by this Statute.

Part IX: Student enrollment

Article 48

The enrollment of students will be governed according to instructions and the legislation of MEST.

Part X: Academic Titles

Article 49

The University, after accreditation of programs from the Agency of Accreditation of the Republic of Kosovo will offer these types of academic degrees

- 1) Diploma for basic studies – Bachelor of Science or Bachelor of Arts;
- 2) Diploma –Professional Master(first level) and Master of Science(second level)
- 3) PhD Diploma.

Article 50

Academic degrees belong to academic personnel according to the provisions of this Statute and the holders of these degrees with the recommendations of the Senate for “good cause” after hearing, can be deprived of these degrees by the Council. “Good cause” involves fraud or deception in exams that lead to a degree, including plagiarism, violation of copyright law, or other unethical practices during dissertation preparations or other written works.

Article 51

Basic studies will last at least three years or 180 ECTS.

Article 52

The method of evaluating the effectiveness of the students on basic studies will be provided by the regulation from the Senate.

Article 53

Master diploma will be achieved after successful completion of studies, conditions, ECTS and methods established by the academic program, which is accredited by the Agency for Accreditation of Republic of Kosovo.

Article 54

The method of evaluating the effectiveness of the students on master studies will be provided by a standardized document from the Senate.

Article 55

The content of study programs for basic studies and master studies will be provided after the study programs are accredited by the AAK and on the basis of the regulations of the faculty approved by the Senate.

Part XI: Academic Staff

Article 56

Academic Staff of the University consists of:

- 1) Regular Professors
- 2) Associate Professors;
- 3) Assistant Professors;
- 4) Lecturers;
- 5) Docent;
- 6) Teaching assistants;
- 7) New assistants;

All these positions can be kept will long term or half term contracts.

Article 57

- 1) Regular professors, Associate professors, Assistant professors, Lecturers and docents after the public announcement and presentations to commissions reviewing, will be elected from the Academic senate after consulting the Faculty.
- 2) Teaching and new assistants the public announcement and presentations to commissions reviewing, will be elected from the Academic senate after consulting the Faculty.

Article 58

- 1) All the proposals for academic staff after reviewing the applications from the Reviewing Commission named from the Dean, will be sent for approval to the Academic Senate.
- 2) The President of the Reviewing Commission or the Dean will report to the Council of the Faculty about the proposals of the Reviewing Commission.

Article 59

Requirements for appointment and promotion of each grade of the academic staff, the applicant must have the necessary qualifications and relevant experience for the post:

1) For the title of Regular Professor, the applicant must;

- a) have at least a science PhD grade or equivalent;
- b) demonstrate a high knowledge on the subject;
- c) demonstrate quality and methodology in teaching;
- d) have in the last four years at least 10 publications in international science or artistic magazines.
- e) continued participation in important international conferences.
- f) have experience in academic work;
- g) demonstrate scholarly work and
- h) other activities and evidence on academic leadership.

2) For the title of Associate Professor, the applicant must:

- a) have at least a science PhD grade or equivalent;
- b) have in the last four years at least 6 publications in international science or artistic magazines;
- c) continued participation in important international conferences;

- d) have created artistic work and public presentations;
- e) have demonstrated good skills in university teaching;
- f) demonstrate scholarly work and
- g) be a master of a certain subject.

3) For the title of Assistant Professor, the applicant must:

- a) have at least a science PhD grade or equivalent;
- b) have at least 2 publications in international science or artistic magazines;
- c) have created artistic work and public presentations;
- d) have demonstrated good skills in university teaching;
- e) demonstrate scholarly work and
- f) be a master of a certain subject.

4) For the title Lecturer, the applicant must:

- a) demonstrate good teaching skills;
- b) demonstrate scholarly work, proved with the possession of the master title;
- c) to have registered PhD studies, and
- d) prove that is engaged in the sphere of research and scientific work.

5) For the title of Docent, the applicant must:

- a) demonstrate good teaching skills;
- b) demonstrate scholarly work, proved with the possession of the master title;
- c) prove that is engaged in the sphere of research and scientific work.

6) For the title of Teaching Assistant, the applicant must:

- a) prove competent in teaching or research, respectively have the appropriate academic experience;
- b) must have the average grade of 8 in basic studies or equivalent and not under 8;
- c) to have registered PhD studies
- d) have beginner engagements in the publication, research and scientific fields;
- e) when first elected to be younger as 25 years old.

7) For the title of New Assistant, the applicant must:

- a) prove competent in teaching or research, respectively have the appropriate academic experience;
- b) must have the average grade of 8 in basic studies or equivalent and not under 8;
- c) when first elected to be younger as 25 years old.

Article 60

All of the named will be elected based on their academic merit, without any discrimination such as gender, sexual orientation, marital status, color, language, religion, political opinion and other social, ethnic origins, association with national communities, wealth, birth or other statuses.

Article 61

- 1) All the appointments for the grade Professor, Associate Professor, Assistant Professor and Docents will be held for a period of four years, which can be repeated from the Academic Senate with the recommendation of the Council of the Faculty.

- 2) Lecturers will be appointed for a period of three years, which can be repeated from the Academic Senate with the recommendation of the Council of the Faculty.
- 3) A lecturer can be reappointed only one time and for a period of 2 years, and after a period of 5 years can not be reelected on any other academic titles.
- 4) The procedure of reelection is the same as the election.

Article 62

All members of the staff will retire when they reach the age of 65. Retired professors can be assigned by the Academic Senate in the position of Professor emeritus. Duties of Professor emeritus will be provided in individual contracts.

Article 63

All staff members assigned in a full time position are forbidden to undertake any jobs outside the University, including work in public companies or private, organizations, or other Universities or institutions of higher education in and outside of Kosovo, without the permission of the Council. If the Council permits this, than it will set conditions for discretion.

Part XII: Student rights and obligations

Article 65

Students, which are enrolled in the University have these rights:

1. take part in all lectures, seminars and other teaching organizations that are organized in their field according to their position;
2. use the library of the University and other services for students;
3. take part in elections for the position of students in the University bodies, and these obligations;
4. to respect the decisions that come out of the University;
5. have appropriate regard to the rights of staff and other students;
6. give full attention on their studies and participate on academic activities;
7. to behave normally, in and out of the spaces of the University, so as to not discredit the University.

Article 66

The students have the right to complain on the quality of teaching or materials of the University. These complains are made initially to the Dean or equivalent leaders to further appeal at the Senate, and its decision will be final. The regulations that elaborate this procedures will be issued by the Board with the proposal of the Senate.

Article 67

Students can be removed from enrollment from the Council of the University if they fail to make progress in their study as evaluated from a relevant professor of a study field. An appeal can be made to the Senate or the Committee named by the Senate, the decision of which will be final. Regulations that elaborate this procedure will be issued by the Board with the proposal of the Senate.

Article 68

- 1) Students that behave badly can be expelled from the University permanently or temporary by the Senate. Students accused of bad behavior have the right to be heard by the Disciplinary Committee, which will advice the Senate.
- 2) Student expelled by the Senate can appeal to the Board, which can confirm or deny the decision of the Senate.
- 3) Regulations that elaborate this procedure will be issued by the Board with the proposal of the Senate.

Part XIII: Financial control

Article 69

Under the authority of the Council, the Rector is responsible for the preparation of the annual evaluation of revenues and expenses to be reviewed by the Council, and for the management of the budget and resources within the approved evaluation of the Council. In this capacity the Rector will be helped by the Pro-Rectors.

Article 70

The Council will appoint an independent audit to ensure him on the respective utilization of resources and avoid misuse and issues certificates for this. The Audit will have to report as often as the Council wishes, on adequate measures on financial control of the University, effective spending of resources, evaluation of money matters and learning of each Faculty, unit and administrative service.

Article 71

The named audit according to a particular article will have no personal or professional relationship with any members of the Council or the Senate.

Article 72

The Rector, the Senate and the Audit will have unlimited rights to search all University documents and staff documents.

Article 73

The Council will prepare an annual financial report that will be certified from an independent audit.

Part XIV: Data

Article 74

The General Secretary of the University is responsible to maintain regular data about:

- 1) Applicants for enrollment;
- 2) Student documents for all study and research programs
- 3) Diplomas
- 4) Staff with contracts
- 5) Wealth
- 6) Financial accounts
- 7) Research and consultative contracts
- 8) Commercial contracts
- 9) And other issues required by the Council.

Article 75

All the staff and students of the University must cooperate with the Secretary of the University to provide information required to be kept according to a specific article.

Article 76

All information about persons will be kept private and will only be open for required issues by law and this Statute.

Part XV: Administrative and professional services

Article 77

1. The professional and administrative services of the University consist of departments, which respond to the General Secretary, as follows:

a) Secretariat(including, legal service and services of the secretary, archive, the office for cooperation with public opinion, procurement service, the office of quality management, the office for international relations, service of translation and interpretation, service of internal audit)

2. Professional services within the University are:

- a) The Finance Service Department;
- b) The Student Service Department and Registry;
- c) Department of Human Resources and Staff Development;
- d) The IT Service Department
- e) Department of Information and Library Services.

3. The Secretary of the University will create a organized structure, approved by the Rector and the Council of the University, consisting of persons with experience, which will help him and at the same time be responsible for leading and managing of that staff;

4.the organized structure or the University Administration will function jointly for all the academic units and other units in the most modern way, applying the most advanced technologies of information- total digitalization.

Part XVI: Staff and student organizations

Article 78

The Staff has the right of a peaceful assembly and the right to form staff syndicates or associations that represent their collective rights at the authorities of the University and for other reasons defined by law.

Article 79

There will be the Organization of the Students, member of which all the students will be.

Article 80

The Student Organization will have its own Statute approved by its members and from the Board. The statute must include the principles of equal opportunities and non discrimination.

Article 81

An assembly of members will have to be a supreme decision making body of the Student Organization.

Article 82

The student Organization established in accordance with this part, will elect very free and fair its representatives for the Senate and other bodies that are provided by this Statute and to act on its own name with the relations with the authorities of the University.

Article 83

Students have the right of peaceful assembly.

Article 84

Students have the right to form associations or societies for any purpose accepted ,by law.

Part XVI: Final and transitional provisions

Article 85

The Council, the Senate, The Council of Faculty will continue as consisted not later than 31 September 2014.

Article 86

- 1) The Council and the President of the Council are responsible for fulfilling all statutory duties that belong to the Senate and the Founding Rector until these bodies are formed under provisions of this Statute;
- 2) Until the constitution of all bodies provided by statute, all duties and responsibilities of the Founding Rector with the decision of the Temporary Governing Council and with the approval of the Ministry are transferred to the President of the Governing Council;
- 3) Persons that hold titles on the day of the approval of this Statute in the positions of the Founding Rector, acting Secretary, acting Deans and acting Pro-Deans of the University, will continue to hold their titles until the Council decides differently;
- 4) All other matters that have to do with the University can be cancelled at the moment when the Council with the accordance of the Minister of MEST design the new Statute, which will be approved by the Assembly of Republic of Kosova;
- 5) With the entering into force of the new Statute, approved by the Assembly of Republic of Kosova, this legal act immediate ceases to operate.

Article 87

As soon as possible that this Temporary Statute enters into force, the Minister of MEST itself or through the Temporary Governing Council has to:

- 1) predict the dates of selection and appointment of the Founding Rector, the Senate and other bodies provided by this Statute and provided appointments on the above article, so that the Council, the Senate and other bodies will be reconstructed not later than 1 June 2012;
- 2) to authorize the Council for the procedure of review of staff establishment according to provisions of this Statute;
- 3) to authorize the Council for procedures of creating student organization and the selection of its representatives;
- 4) establishment of all the above mentioned notes.

Article 88

All existing practices from the University of Prishtina, with its legal and valuable origin, which doesn't conflict with this Statute, will continue to be present until 1 October 2012, if not differently decided by the Council.

Article 89

The Senate will establish a professional committee with the purpose of interpreting this Statute and decisions of possible conflicts, and the Council, with the recommendations of the Senate, will have the authorization to change the dispositions in its accordance.

Article 90

The academic staff and others under the age of 65 will continue to hold its titles, wages and conditions, that are valuable until the approval of this Statute.

- 1) Until 31 Septemeber 2012, or
- 2) Until their 65 birthday, ore
- 3) Until the day they were renamed in the composition of staff

Article 91

Existing students of the University will be continue to study in the programs in which they were enrolled and according to academic regulation will continue according to this Statute.

Article 92

All the procedures for disconnection from the University of Prishtina will be carried out under the responsibilities of the Governing Council .

Article 93

This Statutes enters force on the day of signing from the Minister of Education, Science and Technology.

Prishtina,.....2011

Rame Buja, Minister of MEST